

# The Skating Club



## of Houston

### USED EQUIPMENT SALE GUIDELINES

**DATE OF EVENT: SATURDAY, FEBRUARY 6, 10:15 A.M. TO 12:30 P.M.**

#### ITEMS FOR SALE

- All items must be clean and in suitable condition for use
- Only SCH members may offer items for sale
- We will accept the following items:
  - o Skates
  - o Blades
  - o Competition dresses
  - o Practice dresses
  - o Practice pants
  - o Jackets
  - o NEW tights
- No used tights or socks will be accepted. Any tights or socks offered for sale must be in the original, unopened packaging.
- We will NOT accept the following items:
  - o Costumes from Aerodrome or other shows
  - o Used tights or socks
  - o Dance costumes
  - o Skate related items (cups, plates, memorabilia)
  - o Hockey skates or equipment
- Instructions
  - o Prior to February 6:
    - We will preview all items in Facebook. All items for sale must be uploaded to the Skating Club of Houston Dress Sale Facebook Group:  
<https://www.facebook.com/groups/535229320771649/permalink/535231247438123/>
    - If you do not have a Facebook account, please email [janemcampbell@gmail.com](mailto:janemcampbell@gmail.com) and we will post your items
    - For each item please post:

- A good quality photograph(s)
  - A description of the item including condition (excellent, good, fair etc.)
  - Size
  - Name of seller
  - Sale Price
- The SCH will have absolute discretion over which items are accepted for sale
  - Items may not be reserved on the site
  - On February 6
    - 8:30 – 9:30 Bring all approved items to the upstairs viewing area at the Aerodrome
    - Each item must have a fully completed sales tag (provided below)
      - Tags must be safety pinned to clothing
      - All clothing must be brought on a hanger
    - Please complete the inventory and sales form included below
    - A SCH volunteer will display your items at the sale
    - Unsold items will be available for collection at the end of the sale. Any unclaimed items may be donated
    - The SCH volunteers will update the Facebook site as items are sold
- This is a fundraising event and **The Skating Club of Houston will retain 20%** of the sales price of each item.
  - Sales will be processed and payment will be made via Paypal or check within two weeks of the close of the sale. All payments and discrepancies must be claimed within 60 days after the sale.

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### Seller Information and Inventory List

*Please complete the following information and place with your items or turn into the collection volunteer with your items tagged.*

*Item list should match the number of items you turn in. Please make a copy or take a picture for your records as well.*

Seller's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I wish to have my 80% paid to Paypal account/email: \_\_\_\_\_

or

I wish to have my portion of the sales paid to me by way of check made out to me. Please mail my check to the address above. I further understand that by requesting a check, my payment may be delayed and can take up to 30 days after the day of the sale.

Signature: \_\_\_\_\_

I also understand that all discrepancies or requests for payment of items must be done within 60 days of the date of the sale, or I forfeit all personal proceeds.

Signature: \_\_\_\_\_

Additional notes:

Items turning in for sale:

Last name: \_\_\_\_\_

Item Description:	Size:	Price
1.		
2.		
3.		
4.		
5.		
6.		
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10.		
11.		
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13.		
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17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		

TAGS TO BE USED FOR EACH ITEM OFFERED FOR SALE

NAME:  ITEM DESCRIPTION:  PRICE:	NAME:  ITEM DESCRIPTION:  PRICE:
NAME:  ITEM DESCRIPTION:  PRICE:	NAME:  ITEM DESCRIPTION:  PRICE:
NAME:  ITEM DESCRIPTION:  PRICE:	NAME:  ITEM DESCRIPTION:  PRICE:
NAME:  ITEM DESCRIPTION:  PRICE:	NAME:  ITEM DESCRIPTION:  PRICE: